



ION/05/2017-18

Date : 02 May, 2017

INVESTITURE CEREMONY – 16 MAY, 2017

• Student Council has traditionally been a fountainhead of school activities. For those students who become members of the Students Council, it is a unique opportunity for developing leadership qualities and honing skills of interpersonal relationship.

• The 14th Investiture Ceremony of the school will be held on 16 May, 2017 (Tuesday).

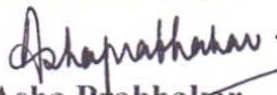
• **The Duties and Responsibilities for the Event as under are :**

1. Convenors : Ms A Panda & Ms Ruby Singh
(Under the supervision of VPL)
2. Venue Arrangements including Banner : HM (Sr), Ms Namisha & Mr Niladri
3. Placing of Green at the venue : Ms N Bhatnagar / Mr U Verma
4. Cultural Programme : Mr P Pallavi / Mr S Mazumdar
5. Invitation : Ms S Walia & Ms T Khurana (to be ready in all respects latest by 09 May, 17 for handing over the invites to the students)
6. Emcee Mentors : Ms R Sondhi & Ms N Bhattacharya
7. Procuring Badges and Preparing sashes : Ms S Walia & Mr D Bist
8. Seating Arrangement : Ms V Oberoi & Mr anshul Dubey
(Mr Harinder Negi and Mr Jagatpal to assist)
9. Arrangement of House Flags : Respective House Wardens / Mr D Bist
10. Rehearsals with Drum : Mr D Bist & Mr Vardhan Sharma

The Convenors for the Programme are requested to ensure that the House Flags are kept ready latest by 12 May 2017.

11. School Band Performance : HM (Sr) & Mr Mohan
- (a) Photography : Mr Niladri & Ms Abha Bhardwaj
- (b) Videography : Mr Yuvraj & Ms Asha Menon
(To prepare a video folder)
12. Press Release : Ms Rumpa Bhattacharyya & Ms Nishi Nigam
13. Tea for parents : Ms Neha & Ms S Tyagi
14. Discipline : Mr D Bist, Mrs R Negi, Mr Vardhan & Mr Ramesh
15. Operation of Gen Set : A.O. / School Electrician
16. Classes XI & XII under the supervision of the Class Reps shall attend the Investiture Ceremony.

Action : Ms S Walia


Asha Prabhakar
(Principal)

स्वच्छ भारत

एक कदम स्वच्छता की ओर

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