



Bal Bharati PUBLIC SCHOOL

Sector – 21, Noida

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Website : [http : www/bbpsnoida.com](http://www.bbpsnoida.com)

ION/13/2016-17

Date : 02 Aug, 2018

APPEAL

The HMs / Staff (teaching and non teaching) are hereby requested **not to approach** the school office / or remain present in the school office for typing work or other miscellaneous jobs during school hours. HMs may forward the draft for typing to Santosh via e-mail.

Staff is permitted to enter the school office between **02.30 and 03.30 p.m.**

VPL is requested to strictly monitor the above issue. Any staff seen in the school office premises during school hours, henceforth will be treated as defying the order(s) of the Principal.

Asha Prabhakar
(Principal)

स्वच्छ भारत
एक कदम स्वच्छता की ओर

Distribution

VPL, HM (Sr), HM (Pr), HM (Mont), A.O. (via e-mail)

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