

GUIDELINES FOR PARENTS OF STUDENTS USING SCHOOL TRANSPORT

As part of our commitment to ensuring the safety and well-being of all students, we would like to provide you with important guidelines regarding the use of school transport. We request your cooperation in following these guidelines to ensure a smooth and disciplined experience for your child during their journey to and from school.

Pick-Up and Drop-Off Protocols:

Timely Arrival: Please ensure that your child arrives at the assigned bus stop at least 5-10 minutes before the scheduled pick-up time. Delays in boarding can disrupt the schedule for all students.

Authorized Pick-Up: Kindly ensure that a responsible adult is present at the bus stop to pick up your child on time after school

Parent ID Card Requirement:

Only parents carrying a valid Parent ID card or an authorised person carrying the Parent ID card are allowed to pick up children from their assigned bus stop.

Primary School Students:

Primary school children will not be handed over to anyone other than the parent or an authorised person with the Parent ID card. If no authorized individual is present at the bus stop, the child will be brought back to the school for safety.

Classes VI to XII Students:

If parents of students in Classes VI to XII cannot be present at the bus stop for pick-up, they must submit an undertaking to the School Principal stating their unavailability, outlining the alternative pick-up arrangement.

Designated Stops: Students must board and alight the bus only at their assigned bus stops. Requests for changes in the bus stop during the session should be communicated to the school administration in writing and will be subject to approval.

Discipline During the Journey:

Seating and Behaviour: Students are expected to remain seated throughout the journey and refrain from moving around in the bus. Standing or walking while the bus is in motion is strictly prohibited.

Respect and Courtesy: Students should maintain respectful behaviour towards the bus driver, bus attendant, and fellow students. Bullying, teasing, or any form of inappropriate behavior will not be tolerated.

Use of Electronic Devices: The use of electronic devices is strictly prohibited in the school bus. Use of cellphones in the bus will result in confiscation by the bus attendant.

No Littering: Students are encouraged to keep the bus clean and avoid littering. All waste should be disposed of properly in the bins provided.

Parental Responsibility:

Communication: If your child is not using the school transport on a particular day, please inform the School Principal > Class Teacher > Transport Incharge in advance.

Addressing Concerns: Any concerns related to bus routes, stops, or behaviour on the bus should be promptly communicated to the School Principal.

We are here to address any issues and ensure a safe environment for all.

By working together, we can provide a secure and comfortable journey for every student.



Asha Prabhakar
(Principal)

Kindness, Resilience, Respect



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