Bal Bharati PUBLIC SCHOOL
Sector-21, Noida, G.B. Nagar

ION No.53/2024-25 Date : 17 Jan 2025

FAREWELL – 2024

Date :0 1 F e b , 2025 (Saturday)	Venue : School Auditorium	Time : 11.00 to 03.00 p.m

Official Hosts :	XI A : Ms Vibha Jain XI C : Ms Sabari M	XI B : Mr Birendra Sahu XI D : Mr Nilesh

Following Staff Members are to assist in the preparations.

- Collection of Money : Respective Class Teachers of Cl XI@1500/- per child.
- Treasurer : Mr Birender Sahu &Mr Sanjay Dua
- Invites for students of Class XII : Ms M. Tripathi and Ms Sabari (Student)
- Invites (PPL, VPL, HMs, School Secretary :
- Teaser – 'travelling down the memory lane' : Ms Asha and Ms Ruby
- Student ID batches : Ms Neha, Ms Phillo, Mr Niladri ,Mr Yuvraj

SETTING UP OF VENUE (AUDITORIUM)

- Seating : Mr Ankit, Mr Dinesh, Mr Vardan, Lab Assistants & Support Staff
- Decoration of Auditorium :
- Banners/Backdrops/Photo Booth : } Mr Yuvraj, Mr Niladri, Ms Vibha J and Ms Sabari M
- Putting up of potted plants and balloons :
- Student L.Os : Ms Rumpa B and Ms Rachna +08 Students

Student Reps : Aarohi (XI-B) & Suhani (XI-D)

HOSTING OF LUNCH

- Venue : Behind Chemistry Lab
- Hiring of Caterer / Menu for lunch : Ms Vibha, Ms Neha Gupta, Mr Nilesh Mr. Ankit
- Setting up of the venue : Mr Deepak & Mr Ompal

Student Reps : Aarav (XI-A) & Divyansh (XI-B)

CULTURAL PROGRAMME

- Ushering in Class XII : Ms Swati C, Mr Sanjay, Ms Ruby Singh, Ms Rumpa
- DJ : Mr P Pallavi & Ms Nilesh
- Emcee for the day (Teacher Mentor) : Ms Rachna Sondhi and Ms Rumpa B
- Sashes : Ms Neha, Ms Vibha J
- Crowns } For Master / Miss BBPS & other titles :
- Bouquets : } Ms Ruby and Ms Rumpa B
- Mementos :
- Cultural Programme : Mr P Pallavi, Ms Kavita P, Mr Swapan M, Ms Nisha R Mr Tarun, Mr Manish, Ms Sabari, Ms Rumpa, Ms Abha B

Student Reps : Vishwesh (XI-C) & Lavanya (XI-D), Arshdeep (XI C)

- Master & Miss BBPS : Ms R Sondhi, Ms Ruby
- Mementos Packing & Distribution : Class Teachers Class XII, Ms Philo M and Ms Asha M
- Special Title Awards (5 from each section) : Ms Rachna + Respective Class XII Teachers
- Title for all Class XII students : **Student Reps : Srishti, Ridhima (XI A), Laksha (XI D), Renee (XI-C)** (Inconsultation with Class XII teachers)
- Dispersal : Mr D Bist, Mr Haldhar, Ms Meetu T, Mr Ankit and all Class Teachers
- Winding up : Mr.Ajay, Mr Raghvendra, Mr D. Bist and support staff
- Press Release : Ms Rumpa B and Ms Sabari M
- Photography/Videography : Mr Yuvraj, Mr Niladri, student volunteers

DRESS CODE

For Cl XI : Boys : Formal / Indian Girls : Suit
For Cl XII : Boys : Formal / Indian Girls : Saree / Suit / Western outfit
(Backless Cholis, low waist sarees are not to be permitted. Class Teachers to educate girls)

GENSET : If the main supply of current is not available, Genset to be switched on by A.O. through electrician

THE SCHOOL ISSUES A STRICT ADVISORY AGAINST CONTINUATION PARTY POST THE FAREWELL PARTY BEING ORGANISED BY THE SCHOOL ON 29 DEC, 2023. PARENTS ARE REQUESTED TO MAKE A NOTE OF THIS.

ALL TEACHERS TO DISPERSE ONLY AFTER ALL THE STUDENTS HAVE LEFT THE SCHOOL PREMISES.

ACTION : VPL (SMS TO GO TO THE PARENTS OF CLASS XII)

OVERALL SUPERVISION : VPL / HM (SR) / A.O

Ashaprabhakar
Asha Prabhakar
(Principal)

Kindness, Resilience, Respect

Distribution
VPL, HMs, Academic Coordinator, A.O. (via e-mail)
Staff (via e-mail) Website I/C, Mrs A Razdan (File)