ION/47/2024-25



16 Dec, 2024

RANGREJ – THE NATURE'S PALETTE CLASS PRESENTATION (VI-VIII)

Given under are the duties and responsibilities of Teachers and other staff members for the Class Presentation (VI-VIII) scheduled for 21 Dec, 2024 (Saturday).

ORGANISING COMMITTEE : CLASS REPS UNDER THE SUPERVISION OF HM (SR)

PROGRAMME

S.NO.	ITEM	ITEM CO-ORDINATOR	
1	Welcome	Ms Poonam Sharma, Ms. Sushmita S	
2	Lighting of Lamp / Stuti	Ms Sumana S, Mr P Pallavi, Ms. Nishi Sourabh <u>Technical Assistance : M</u> s. Meenakshi G	
3	Choir & Orchestra	Mr P Pallavi, Ms Sumana S, Mr Maneesh, Ms Nivedita, Ms Anjali <u>Technical Assistance : M</u> s. Meetu T	
4	Dances and Drama	Ms Kavita, Mr Swapan, Ms Komal M, Ms Suman S <u>Technical Assistance</u> : Mr. Rajkumar, Ms. Asha R	
	(a) Kuhoo, Folk, Sakal	Ms Rakhi, Ms Namrta	
	(b) Kalia Daman	Ms. Smriti	
	(c) Enactment	Ms Komal M, Ms Suman and Mr. Swapan	
8	School Band	Band Instructor & Ms Mamta M	
9	Emcee Mentors	Ms Poonam, Ms. Susmita & Ms Komal M	
10	National Anthem	Mr P Pallavi, Ms Sumana S	
11	Credits	Mr. Anshul D <u>Technical Team</u> : Mr Rajkumar (Final list of participants should be handed over by the above teachers along with 10 best photographs & Videos to the Technical Team by 18 Dec, 2024.	
12	Teaser	Ms Asha Rajan and Ms Kavita P	
AREA OF RESPONSIBILITY MEMBERS			

AREA OF RESPONSIBILITY	MEMBERS
Stage Decoration, Props and Art Installation	Mr. Yuvraj, Mr Niladri, Mr Faiz A
Aesthetics	Ms Neerja B
Ushering	Student Volunteers and Ms Namrta K
Light & Sound	Mr P Pallavi, Mr Swapan M & Mr Varun
Background Music	Mr P Pallavi
LED Backdrop and Technical support	Ms Sonam M & Mr Rajkumar
Refreshment	Ms Neha Gupta & Abha B
Photography / Videography	Mr Niladri & Mr Faiz A
Make Up	Ms Kavita Pandey, Mr Swapan M & Ms Sweta G
Costume Committee:	Ms Deepti M, Mr Anshul and the Item Incharges
Green Room Control	Ms. Deepti T and all the item incharges
Control :	
Right Wing	Ms I Mishra
Left Wing	Ms V Oberoi
Certificate Designing	Designing: Middle School Students under the supervision of Ms Sonam M
Certificate Writing	Student Volunteers under the supervision of Ms Abha B
Invite to the Guests and Parents	Designing: Middle School Students under the supervision of
(Teaser and e card)	Ms. Sonam M, Ms Subha Rena K
Security	Mr Ajay Kumar, Mr D Bist & Mr Ravindra
Parking, Traffic Control	A.O., Mr D Bist, Mr Vardhan S & Mr Ravindra
First Aid	School Doctor & Staff Nurse
Student Transport : Convenor	Mr Ravindra / Mr A Dixit
Discipline : Convenor : Mr D Bist	Mr. Dinesh B, Mr Vardhan, Mr & Security Supervisor
Report Writing and Press Release	Ms Poonam S (Report Writing) Press Release : Ms Sweta G, Ms Mamta M

AWAITING A SPECTACULAR SHOW !

abhahan

Asha Prabhakar (Principal) स्वच्छ भारत एक कदम स्वच्छता की ओर

Distribution: VPL, HM (Sr), HM (Pr), HM (PP), A.O. (via e-mail) Transport I/C, A Razdan (File) Staff (via e-mail)

