

WORKSHOP REPORT

TRAINING OF TRAINERS (2 – DAYS CERTIFICATION COURSE)

Date of Visit: 16 November 2024 and 17 November 2024

Venue: ISTM, Old JNU Campus, Delhi

Attendees: Ms. Amita Ganjoo, Ms. Sarika Passi, Ms. Ruby Singh, Ms. Meetu Tripathi, Ms. Vibha Jain, Ms., Ms. Vidhi Oberoi, Ms. Meena Agarwal, Ms. Poonam Sharma, Ms. Swati Chawla

Resource Person: Capt. Y P Sharma (Addl. Director, ISTM), Mr Deepak Kumar Bist (Joint Director, ISTM), Dr Saurabh Malhotra, Ms. Poonam Mendiratta

Objective of the Workshop: The ToT program aimed to equip CBSE Resource Persons with the necessary skills, knowledge, and tools to effectively train teachers across the country. By empowering these resource persons, the Board seeks to strengthen the capacity of teachers to implement innovative teaching methodologies, foster critical thinking, and promote holistic student development.

Overview of the Workshop: The two-day workshop held on the 16 November 2024 and 17 November 2024 focused on Qualities of a trainer, Plan, Prepare and Present an Interactive Lecture, Training methods like Coaching, Discussion Leading & Group Exercises, NEP 2020 (Facilities and Implementation) and E-content Development Cycle.

Overview of the Workshop

Day 1

The first day of the workshop focused on understanding the qualities of an effective trainer, methods for structuring interactive sessions, and tools to design impactful learning events.

Session 1: Qualities of a Trainer

The session commenced with a lively discussion on the attributes of an exemplary educator. Key traits, such as subject expertise, empathy, interpersonal skills, and the ability to inspire students, were identified as vital. Participants shared perspectives on the need for teachers to foster lifelong learning and empower students to achieve their potential.

Session 2: Steps in Preparing an Interactive Session

Capt. Y.P. Sharma emphasized the importance of thorough preparation for lectures. He outlined a structured process for trainers:

1. Defining objectives.
2. Understanding learners' entry behavior.
3. Planning content and its sequence.
4. Maximizing recall through visual aids.
5. Incorporating feedback and reviews.

Trainers were introduced to the INTRO-COVER-SLATE framework for structuring sessions:

- INTRO (3-5 mins): Generate interest, establish the need, set objectives.
- COVER (8-12 mins): Deliver content with visuals, maintain order, and reinforce concepts.
- SLATE (5-7 mins): Summarize, link concepts, test understanding, and suggest further learning.

Session 3: Designing a Learning Event and Spray Diagram

This session highlighted the significance of meticulous planning. Trainers were guided to create spray diagrams, visual tools to organize ideas systematically. Capt. Sharma emphasized that trainers should prepare material extensively to cater to diverse learner needs. Participants engaged in brainstorming exercises to create and present their spray diagrams.

Day 2

The second day focused on advanced training methods, an overview of NEP 2020, and e-content development.

Session 4: Training Methods

Trainers were introduced to techniques for balancing foundational knowledge (LOTS) and critical thinking skills (HOTS). Emphasis was placed on adopting a supportive, discovery-based approach to build learners' confidence and foster meaningful learning experiences.

Session 5: Discussion on NEP 2020

Dr. Saurabh Malhotra provided a detailed overview of NEP 2020. Key highlights included:

- Introduction of the 5+3+3+4 curriculum structure.
- Emphasis on critical thinking, soft skills, and holistic learning.
- Integration of technology and vocational education.
- Curriculum reform to focus on essential content and discussion-based learning.

Session 6: Development of E-Content

The session outlined the process of creating engaging digital learning materials:

- Planning content and identifying learner needs.
- Incorporating multimedia elements like videos, animations, and simulations.
- Testing for compatibility across platforms.

Trainers were encouraged to utilize CBSE's advanced studios for content creation, with a focus on enhancing accessibility and engagement.

Session 7: Syndicate Presentation and Valedictory

Participants were grouped into syndicates to deliver presentations simulating training sessions. The activity emphasized adhering to the structured process over content delivery. The workshop concluded with the Director, CBSE, inspiring participants to contribute to India's vision of becoming a developed nation by 2047.

Highlights of the Workshop

1. Comprehensive training on structuring sessions using the INTRO-COVER-SLATE framework.
2. Introduction of innovative tools like spray diagrams for effective planning.
3. Insightful discussion on NEP 2020's implementation and its emphasis on holistic development.
4. Practical guidance on creating engaging e-content using modern tools and technology.
5. Hands-on activities that encouraged collaboration, creativity, and critical thinking.

Reflection and Feedback

The workshop was well-received by participants, who appreciated the balance between theory and practical activities. Key reflections include:

- Trainers gained valuable insights into preparing and delivering interactive sessions.
- The emphasis on critical and soft skills aligned well with modern educational needs.
- Tools like spray diagrams and the structured session framework were considered transformative.
- Participants valued the discussion on NEP 2020 and its alignment with India's educational vision.
- Access to CBSE's advanced e-content development facilities was a motivating factor.



Conclusion

The two-day workshop was a significant step toward empowering CBSE Resource Persons with modern training methodologies. It emphasized innovation, adaptability, and structured approaches to improve teaching practices. Participants left the workshop motivated and equipped to foster transformative educational experiences, contributing to India's goal of achieving educational excellence as envisioned in NEP 2020.

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