

ION/No 21/2024-25 Date 10 July, 2024

ANNUAL SCHOLAR BADGE / BLAZER/P.T.A. AWARDS CEREMONY

The 20th SCHOLAR BADGE CEREMONY will be held for Classes III-XII on 20 July, 2024.

Given below is the list of various duties with names of Incharges indicated against each area of responsibility.

<u>Duties</u> <u>Tr-In-Charge</u>

OVERALL I/C : VPL

• Convenor(s) : Ms Amita Ganjoo – HM (Sr)

Ms Vinaya Pujari – HM (Pr)

List of Scholar Badge and
 : Ms Abha B, Ms Vibha Jain, Ms Ruchika K & Class Reps 2023-24

(List to be released on School website by 12 Jul, 2024)

Procurement of Badges
 Emcee Mentor
 Certificate Writing
 Ms Ruby S & Ms Anita Verma
 Ms Rumpa B & Ms Deepti Tiwari
 Ms A Bhardwaj to be assisted by

Ms Deepti M, Ms Sabari M, Ms Ishu C & Ms Bhumika C

Press Release / uploading of report on : Ms Deepti Tiwari, Ms Nishi S & Ms Mamta M

SCHOOL WEBSITE (The same should be uploaded latest by 25 Jul, 2024)

e-Invite
 Mr Yuvraj & Ms Asha M under the supervision of VPL

(a) e-invite to Parents : Ms Vibha Jain, Ms Subha R & Ms Mukul S

(To be mailed to the parents of awardees latest

by 16 Jul, 2024)

(b) e-invite PTA Members : Ms A Razdan

Cultural Programme (Duration : 10 Min)

Subject Proficiency Awardees

(a) 'Sapno Ki Rah Par' – A Musical Rendition
 (b) 'Rhythms of Rain'- A Dance Presentation
 Scholar Badge awardees Templates
 : Mr P Pallavi & Ms Sumana S
 Mr Swapan M & Ms Kavita P
 Scholar Badge awardees Templates
 : Ms Alka R (Primary School)
 Ms Sonam M (Middle School)
 Ms M Gulati (Secondary School)

Ms Meetu Tripathi (Sr Secondary School)

• Seating Arrangement : Mr Sanjay D & Ms Indula M

Arrangement of Plants in Audi
 Ms. Yasha & Ms S Humera (Task to be completed

on 19 July, 2024)

Hospitality
 Preparation of Banners
 Ms Neha G & Ms Nivedita B
 Mr Faiz & Mr Niladri S Das

(For the stage side panels & outside the Audi)

A/V Support-Placing of mikes, speakers etc.
 Mr Umesh Verma, Mr Harender, Mr Narender &

Mr Jagatpal

Photography / Videography : Mr Yuvraj P & Mr Niladri S Das

• Welcome Address : Principal

Address by President Student Council : <u>Mentor</u>: Ms Rachna S

Vote of Thanks by Head Boy/Head Girl
 : Mentor
 : Ms Komal M & Ms Sushmita Saha

Report Writing : Ms Deepti Tiwari

(Report to be forwarded to PPL latest by 22 Jul, 2024)

Asha Prabhakar

(Principal)









<u>Distribution</u>
VPL, HMs, A.O.
All Staff Members
Website I/C, File

































