



### TIME-TABLE FOR PRE SCHOOL

(SESSION: 2024-25)

| Time             | 8.50am: to 9am     | 9am to 9:30 am | 9:30 to 9:40 am         | 9:40 to 10:10 am  | 10:10 to 10:20 am                | 10:20 to 10:40 am  | 10:40 to 11:10 am        | 11:10 to 11:40 am  | 11:40 am to 12:10 pm   | 12:10 to 12:20 pm |
|------------------|--------------------|----------------|-------------------------|---|----------------------------------|--|--------------------------|--|--|-------------------|
| <b>Days</b>      |                    |                |                         |   |                                  | Meal Time  |                          |  |  |                   |
| <b>Monday</b>    | Reporting to Class | Circle Time    | Attendance and Turn out | PS D (Ms. Swati C.) - PBL<br>PS B (Ms. Neeru S - PP                   | Hand wash, Mat and Apron wearing | PS A (Ms.Gitika T.) - Swimming (10:25-11:00)   |                          | PS E (Ms. Vibha .K.) - Dance (11.05-11:45)                                   | PS C (Ms. Manami G.) - AR -1   | Reflection Time   |
| <b>Tuesday</b>   | Reporting to Class | Circle Time    | Attendance and Turn out | PS C (Ms. Manami G.) - PP   | Hand wash, Mat and Apron wearing | PS B (Ms.Neeru S.) - Swimming (10:25-11:00)  |                          |  | PS D (Ms. Swati.C.) - Dance (11:30 - 12.05)<br>PS E (Ms. Vibha K) - AR -1<br>PS A (Ms.Gitika T.) - PBL | Reflection Time   |
| <b>Wednesday</b> | Reporting to Class | Circle Time    | Attendance and Turn out | PS A (Ms.Gitika.) - PP  | Hand wash, Mat and Apron wearing | PSA(Ms.Gitika) -AR1 (10.10-10.40)<br>PS C (Ms. Manami .G) - Swimming (10:25-11:00)<br>PS E (Ms.Vibha) -AR2 |                          | PS B (Ms. Neeru.S.) - Dance (11:05 - 11:45)<br>PS D (Ms. Swati C) - AR -1    | PS E (Ms.Vibha K.) - PBL   | Reflection Time   |
| <b>Thursday</b>  | Reporting to Class | Circle Time    | Attendance and Turn out | PS A (Ms. Gitika.T.) - PP   | Hand wash, Mat and Apron wearing | PS D (Ms. Swati C.) - Swimming (10:25-11:00)<br>PS E - (Ms. Vibha K.) - AR -2(10.10-10.40)                 | PS B (Ms. Neeru) - AR -1 | PS C (Ms. Manami G.) - Dance (11:05 - 11:45)                                 | PS A (Ms. Gitika) - AR -2<br>PS B (Ms. Neeru S) - PBL  | Reflection Time   |
| <b>Friday</b>    | Reporting to Class | Circle Time    | Attendance and Turn out | PS E (Vibha K.) - Swimming (9:50 - 10:25)<br>PS D (Ms. Swati C.) - PP | Hand wash, Mat and Apron wearing | PS B (Ms. Neeru S.) - AR -2(10.10-10.40)   |                          | PS A (Ms. Gitika T.) - Dance (11:05 - 11:45)<br>PS C (Ms. Manami G.) - AR -2 | PS D (Ms. Swati C.) - AR -2<br>PS C (Ms. Manami) - PBL   | Reflection Time   |

\* Dance Classes for PS will be taken by Ms. Nisha R.

\* PBL will be taken by Ms. Sarika Passi

\* Activity Classes will be taken by Ms. Kanika B.

\* Teachers' Assistants will be assisting the Mother Teachers in PS classes, one teacher will be assigned for two sections, for 1.5 hours each everyday.

PP - Play Pen

AR - Activity Room

PBL - Project Based Learning

Ms. Sarika Passi  
HM (Pre Primary)

Ms. Asha Prabhakar  
Principal



**TIME-TABLE FOR PRE PRIMARY**

**(SESSION: 2024-25)**

| Time             | 8.50am to 9am      | 9am to 9:30 am | 9:30 to 9:40 am         | 9:40 to 10:10 am  | 10:10 to 10:20 am                | 10:20 to 10:40 am  | 10:40 to 11:10 am  | 11:10 to 11:40 am  | 11:40 am to 12:10 pm  | 12:10 to 12:20 pm |
|------------------|--------------------|----------------|-------------------------|---|----------------------------------|--|--|--|---|-------------------|
| Days             |                    |                |                         |   |                                  | <b>Meal Time</b>   |  |  |   |                   |
| <b>Monday</b>    | Reporting to class | Circle Time    | Attendance and Turn out | PP A (Ms. Payal C.) - Swimming (9:50 - 10:25)<br>PP B (Ms. Nitika M.) - AR1<br>PP D (Ms. Sheuli G.) - PBL | Hand wash, Mat and Apron wearing | PP D (Ms. Sheuli G.) - AR-1 (10.10-10.40)  | PP B (Ms. Nitika M.) - Dance (10:30-11:00)<br>PP C (Ms. Kuldeep) - AR-1                    | PP E (Ms. Anju) - AR-1   | PP F (Ms. Manju M.) - Dance (11:30-12:00)<br>PP E (Ms. Anju) - PBL                                      | Reflection Time   |
| <b>Tuesday</b>   | Reporting to class | Circle Time    | Attendance and Turn out | PP B (Ms. Nitika M.) - Swimming (9:50-10:25)<br>PP C (Ms. Kuldeep S.) - AR-2                              | Hand wash, Mat and Apron wearing | PP D (Ms. Sheuli G.) - PP<br>PP F (Ms. Manju M.) - AR1(10.10-10.40)                    | PP D (Ms. Sheuli G.) - PP(10.10-10.40) - Dance (10:30-11:00)<br>PP A (Ms. Payal C.) - AR-1 | PPG(Eva)- PBL  | PP E (Ms. Anju R.) - Dance (11:30-12:00)<br>PPG(Eva)PP<br>PP A (Ms. Payal C.) - PBL                     | Reflection Time   |
| <b>Wednesday</b> | Reporting to class | Circle Time    | Attendance and Turn out | PP G (Ms. Eva K.) - Swimming (9:50-10:25)<br>PP E (Ms. Anju R.) - AR-2                                    | Hand wash, Mat and Apron wearing |  | PP A (Ms. Payal)- PP<br>PP F (Ms. Swati C.) - AR-2   |  | PP C (Ms. Kuldeep S.) - Dance (11:30-12:00)<br>PP F (Ms. Swati C.) - PBL<br>PP D (Ms. Sheuli G.) - AR-2 | Reflection Time   |
| <b>Thursday</b>  | Reporting to class | Circle Time    | Attendance and Turn out | PPG(Eva) AR1<br>PP D (Ms. Sheuli G.) - Swimming (9:50-10:25)  | Hand wash, Mat and Apron wearing | PP F (Ms. Manju M.) - PP ( 10.10-10.40 )   | PP A (Ms. Payal. C.) - Dance (10:30-11:00)<br>PP C (Ms. Kuldeep .S.) PP                    | PP B (Ms. Nitika M.) - AR-2<br>PP E (Ms. Anju R.) - Swimming (11:00-11:35) | PP G (Ms. EvaK.) - Dance (11:30-12:00)<br>PP B (Ms. Nitika M.) - PBL                                    | Reflection Time   |
| <b>Friday</b>    | Reporting to class | Circle Time    | Attendance and Turn out | PP A (Ms. Payal C.) - AR-2  | Hand wash, Mat and Apron wearing | PP F (Ms. Kuldeep S) - Swimming (10:25-11:00)<br>PP E (Ms. Anju R.) - PP (10.10-10.40) | PP B (Ms Nitika) - PP<br>PPG (Ms. Eva K) - AR2   | PP F (Ms. Manju M) - Swimming (11:00-11:35)                                | PP C (Ms. Kuldeep S.) - PBL   | Reflection Time   |

\* Dance Classes for PS will be taken by Ms. Kavita P.

\* PBL will be taken by Ms. Sarika Passi

\* Activity Classes will be taken by Ms. Kanika B.

PP - Play Pen

AR - Activity Room

PBL - Project Based Learning

Ms. Sarika Passi  
HM (Pre Primary)

Ms. Asha Prabhakar  
Principal



**TIME-TABLE FOR ACTIVITY ROOM (Ms. KANIKA BHATIA)**

**(SESSION: 2024-25)**

| Time             | 8.50am to 9am      | 9am to 9.30am | 9:30 to 9:40 am         | 9:40 to 10:20 am             | 10:20 to 10:40 am            | 10:40 to 11:10 am           | 11:10 to 11:40 am          | 11:40 am to 12:10 pm        | 12:10 to 12:20 pm |
|------------------|--------------------|---------------|-------------------------|------------------------------|------------------------------|-----------------------------|----------------------------|-----------------------------|-------------------|
| Days             |                    |               |                         |                              | <b>Meal Time</b>             |                             |                            |                             |                   |
| <b>Monday</b>    | Reporting to class | Circle Time   | Attendance and Turn out | PP B (Ms. Nitika M) - AR-1   | PP D (Ms. Sheuli G) - AR-1   | PP C (Ms. Kuldeep S) - AR-1 | PP E (Ms. Anju R.) - AR-1  | PS C (Ms. Monami G) - AR-1  | Reflection Time   |
| <b>Tuesday</b>   | Reporting to class | Circle Time   | Attendance and Turn out | PP C (Ms. Kuldeep S.) - AR-2 | PP F (Ms. Manju M.) - AR-1   | PP A (Ms. Payal C) - AR-1   | PPG (Ms. Eva K.) - AR-1    | PS E (Ms. Vibha K.) - AR-1  | Reflection Time   |
| <b>Wednesday</b> | Reporting to class | Circle Time   | Attendance and Turn out | PP E (Ms. Anju R.) - AR-2    | PS A (Ms. Gitika T.) - AR-1  | PP F (Ms. Manju M.) - AR-2  | PS D (Ms. Swati C.) - AR-1 |                             | Reflection Time   |
| <b>Thursday</b>  | Reporting to class | Circle Time   | Attendance and Turn out | PPG (Ms. Eva K.) - AR-2      | PS E - (Ms. Vibha K.) - AR-2 | PS B (Ms. Neeru S) - AR-1   | PP B (Ms. Nitika M) - AR-2 | PS A (Ms. Gitika T.) - AR-2 | Reflection Time   |
| <b>Friday</b>    | Reporting to class | Circle Time   | Attendance and Turn out | PP A (Ms. Payal C.) - AR-2   | PS B (Ms. Neeru S) - AR-2    | PP D (Ms. Sheuli G.) - AR-2 | PS C (Ms. Manami G) - AR-2 | PS D (Ms. Swati C.) - AR-2  | Reflection Time   |

\* In the mornings Ms. Kanika B. will take care of the arrival of the children, classes in place of the Mother Teachers on Bus Duty, Gate Duty

Ms. Sarika Passi  
HM (Pre Primary)

Ms. Asha Prabhakar  
Principal



**SWIMMING AND DANCE TIME-TABLE FOR PRE SCHOOL AND PRE PRIMARY**

**(SESSION: 2024-25)**

| Time             | 8.50am to 9am      | 9am to 9:30 am | 9:30 to 9:40 am         | 9:40 to 10:10 am                             | 10:10 to 10:20 am                | 10:20 to 10:40 am                            | 10:40 to 11:10 am                          | 11:10 to 11:40 am   | 11:40 am to 12:10 pm   | 12:10 to 12:20 pm |
|------------------|--------------------|----------------|-------------------------|--|----------------------------------|--|--|---|--|-------------------|
| Days             |                    |                |                         |  |                                  | <b>Meal Time</b>                             |  |   |  |                   |
| <b>Monday</b>    | Reporting to class | Circle Time    | Attendance and Turn out | PP A (Ms.Payal C.) - Swimming (9:50 - 10:25) | Hand wash, Mat and Apron wearing | PS A (Ms.Gitika T.) - Swimming (10:25-11:00) | PP B (Ms. Nitika M.) - Dance (10:30-11:00) | PS E (Ms. Vibha .K.) - Dance (11.05-11:45)                                    | PP F (Ms. Manju M.) - Dance (11:30-12:00)                                  | Reflection Time   |
| <b>Tuesday</b>   | Reporting to class | Circle Time    | Attendance and Turn out | PPB(Nitika) Swimming(9.50-10.25)             | Hand wash, Mat and Apron wearing | PS B (Ms.Neeru S.) - Swimming (10:25-11:00)  | PPD(Sheuli) Dance (10.30-11)               |   | PPE(Anju)Dance (11:30 - 12.05) PS D (Ms. Swati.C.) - Dance (11:30 - 12.05) | Reflection Time   |
| <b>Wednesday</b> | Reporting to class | Circle Time    | Attendance and Turn out | PPG (Eva)- Swimming (9.50-10.25)             | Hand wash, Mat and Apron wearing | PS C (Ms. Manami) - Swimming (10:25-11:00)   |  | PS B(Ms. Neeru) - Dance (11.05-11:45)   | PPC(Kuldeep)Dance (11:30 - 12.05)  | Reflection Time   |
| <b>Thursday</b>  | Reporting to class | Circle Time    | Attendance and Turn out | PPD (Sheuli)- Swimming (9.50-10.25)          | Hand wash, Mat and Apron wearing | PS D (Ms.Vibha) - Swimming (10:25-11:00)     | PP A(Ms. Payal) - Dance (10.30-11)         | PS C (Ms. Manami G.) - Dance (11:05 - 11:45)<br>PPE(Anju) Swimming(11-11.35)  | PPG(Eva)Dance (11:30 - 12.05)  | Reflection Time   |
| <b>Friday</b>    | Reporting to class | Circle Time    | Attendance and Turn out | PS E (Vibha K.) - Swimming (9:50 - 10:25)    | Hand wash, Mat and Apron wearing |  | PPC(Kuldeep)Swimming(10.25-11)             | PS A (Ms. Gitika T.) - Dance (11:05 - 11:45)<br>PPF(Manju) Swimming(11-11.35) |  | Reflection Time   |

Ms. Sarika Passi  
HM (Pre Primary)

Ms. Asha Prabhakar  
Principal



**PRE SCHOOL (2024-25)**

**TIME TABLE**

**TEACHER ASSISTANT - MS. PALLAVI KAKOTY/ MS. KHUSHBOO SHARMA/ MS. VRINDA**

| DAY/TIME  | 9.15 a.m.-10.45 am          | 10.45 a.m.-12.15 p.m.       | MS. KHUSHBOO SHARMA        | MS. KHUSHBOO SHARMA         |
|-----------|-----------------------------|-----------------------------|----------------------------|-----------------------------|
| MONDAY    | PS A(PALLAVI)/ PS C(VRINDA) | PS B(VRINDA)/ PS D(PALLAVI) | PS E(9.15 a.m.-11.15 a.m.) | PP G(11.15 a.m.-12.15p.m.)  |
| TUESDAY   | PS B(VRINDA)/ PS D(PALLAVI) | PS A(PALLAVI)/ PS C(VRINDA) | PP G(9.15 a.m.-10.15 a.m.) | PS E(10.15 a.m.-12.15 p.M.) |
| WEDNESDAY | PS A(PALLAVI)/ PS C(VRINDA) | PS B(VRINDA)/ PS D(PALLAVI) | PS E(9.15 a.m.-11.15 a.m.) | PP G(11.15 a.m.-12.15p.m.)  |
| THURSDAY  | PS B(VRINDA)/ PS D(PALLAVI) | PS A(PALLAVI)/ PS C(VRINDA) | PP G(9.15 a.m.-10.15 a.m.) | PS E(10.15 a.m.-12.15 p.M.) |
| FRIDAY    | PS A(PALLAVI)/ PS C(VRINDA) | PS B(VRINDA)/ PS D(PALLAVI) | PS E(9.15 a.m.-11.15 a.m.) | PP G(11.15 a.m.-12.15p.m.)  |

- Interest Centre activities to be taken up in the respective class/section, are to be planned and discussed with Class Teachers & HM, a week prior to the conduct of the Activity.

Mrs. Sarika Passi  
HM (Pre Primary)

Mrs. Asha Prabhakar  
Principal



**PRE PRIMARY (2024-25)**

**TIME TABLE**

**TEACHER ASSISTANT - MS. KANIKA BHATIA/ MS. NEHA SRIVASTAVA**

| DAY/TIME  | 9.15 a.m.-10.15 a.m.     | 10.15 a.m.-11.15 a.m.    | 11.15 a.m.-12.15 p.m.    |
|-----------|--------------------------|--------------------------|--------------------------|
| MONDAY    | PP A(KANIKA)/ PP B(NEHA) | PP C(KANIKA)/ PP D(NEHA) | PP E(KANIKA)/ PP F(NEHA) |
| TUESDAY   | PP C(KANIKA)/ PP D(NEHA) | PP E(KANIKA)/ PP F(NEHA) | PP A(KANIKA)/ PP B(NEHA) |
| WEDNESDAY | PP E(KANIKA)/ PP F(NEHA) | PP A(KANIKA)/ PP B(NEHA) | PP C(KANIKA)/ PP D(NEHA) |
| THURSDAY  | PP A(KANIKA)/ PP B(NEHA) | PP C(KANIKA)/ PP D(NEHA) | PP E(KANIKA)/ PP F(NEHA) |
| FRIDAY    | PP C(KANIKA)/ PP D(NEHA) | PP E(KANIKA)/ PP F(NEHA) | PP A(KANIKA)/ PP B(NEHA) |

- Interest Centre activities to be taken up in the respective class/section, are to be planned and discussed with Class Teachers & HM, a week prior to the conduct of the Activity.

Mrs. Sarika Passi  
HM (Pre Primary)

Mrs. Asha Prabhakar  
Principal