



SESSION BY SWAMI CHIDRUPANANDA JI
NURTURING MINDS – FOSTERING AWARENESS IN MENTAL WELL BEING

Bal Bharati Public school, Noida, is organizing a session on the topic, 'Nurturing Minds – Fostering Awareness in Mental Well Being' by Swami Chidrupananda Ji of Chinmaya Mission on 20 January 2024, Saturday from 10.15 am to 12.00 noon in the School Auditorium. 100 Teachers (approx.) from sister units of BBPS will also be attending the session.

Following are the areas of responsibility to be taken up by the nominated I/Cs.

CONVENORS : VPL/HM (PP)

S.No.	AREA (S)	INCHARGE (S)	
01	Setting up of the Auditorium	Ms Neeru Sharma, Mr Deepak	
	a) Arrangement of Sofa for Swamiji on the stage and a table to keep laptop / notepads /flask of hot water and glass.		
	b) Chairs for 200 teachers		Staff Reps and Mr Harinder
	c) Arrangement of White Board and Marker Pens		Ms Meena Aggarwal
	d) Mic and Speakers for Swamiji	Mr Pallavi, Mr Jagatpal	
02	Pick up for Swamiji and his team from Chinmaya Mission, Noida	HM (Sr)	
02	Placement of Plants inside and outside the Auditorium	Ms Neerja B, Ms Anju Raghav, Ms Nitika Bhatia	
03	Decoration and Backdrop Reception Area (Outside Audi)	Mr Yuvraj, Mr Niladri, Mr. Faiz	
04	Emcees	Ms Kamna J and Ms Komal M	
05	Projector + Slides Arrangement of Laptop for Presentation	Mr Rajkumar, Ms Asha M, Ms Vibha K and Ms Payal C	
06	Photography & Videography	Mr Niladri, Mr Faiz & Ms Meenakshi G	
07	Hospitality	Ms Neha Gupta, Ms. Abha B and Ms Parimeeta K	
08	Green Welcome and Memento / Stole	Ms. S Walia	
09	Sound, Light & Mikes	Mr P Pallavi, Mr Swapan, Mr Jagatpal	
10	Genset	If the main supply of current is not available, Genset to be switched on by A.O. through electrician	
11	Preparation of Report with Pictures	Ms Sona Rawat and Ms Swati Chordia	
18	Newspaper Release	Ms Mamta Maggu	
19	Uploading of Report and Pictures on Social Media Platform (latest by 23 Jan 2024)	Ms Rumpa B, Ms. Dhanya, Ms. Ruby Singh	

"You don't have to control your thoughts. You just have to stop letting them control you." — Dan Millman

Ashaprabhakar

Asha Prabhakar
(Principal)

Kindness, Resilience, Respect



Distribution

VPL, HMs, A.O.

All Teaching Staff Via e-mail

Website I/C, File