

ION/20/2023-24

Date : 24 Aug, 2023

INSTALLATION CEREMONY
(INTERACT CLUB)

The TENTH INSTALLATION ceremony of Interact Club Members will be held on 29th Aug, 2023 (Tuesday) in the Art Room at 10.00 a.m.

Given below is the list of various duties with names of Incharges indicated against each.

<u>DUTIES</u>	<u>IN-CHARGES</u>
• Overall coordinators	: MS RUMPA B. / MS NEHA GUPTA/ MS SWETA / SUVANSHI DEB (PR.I.CC)
• Lamp lighting and decoration	: Mr Yuvraj
• Procurement of Bouquets	: Ms Neha Gupta
• Cultural Programme	: Mr P Pallavi / Mr Swapan
• Emcee Mentor	: Ms Rumpa B.
• Display Board	: Mr Niladri
• Sound System & projector	: Mr P Pallavi / Mr Jagatpal & Mr Narender
• Photography	: Mr Yuvraj
• High Tea	: Ms Neha Gupta
• Report Writing and Press release	: Ms Rumpa B./ Ms. Sweta
• Loading of pictures & video with a write up on conclusion of the programme on School Website.	: Ms Neha Gupta

Programme

• Prayer Song	: Mr P Pallavi & Ms Khushi
• Presentation of Bouquets to Rotarians	: Interactors + Students Council
• Dance performance	: Mr Swapan
• Address by the Rotarians	
• Vote of Thanks	

Given the erratic load shedding in the Area arrangements for Power Supply to the Library on 29 Aug, 2023 will be looked after by Mr Jagatpal and school Electrician.

Depending on availability of Power Supply then A/C system is to be switched on from 09.45 a.m. onwards.

Distribution

VPL, HMs, Academic Coordinator
All Staff, Website, File

Asha Prabhakar
(Principal)
स्वच्छ भारत
एक कदम स्वच्छता की ओर