

## **DISPERSAL OF STUDENTS**

### **Phase I**

Dispersion of students (bus users as well as walkers) of classes I to V will commence at 2.00 PM under the supervision of HM Pr.

Walkers and van users of classes I to V will use the passage way in front of Class I to exit onto the driveway adjacent to the temple Students to move to the left of the passageway.

Barricades to be placed to divide the passage way in front of Gate no 1 for primary school students under the supervision of HM (PP)

All Pre-primary teachers under the supervision of HM (PP) will stand alongside the barricade and help in the dispersion of Primary students safely no senior students will be allowed to jump the queue.

### **Supervision:**

Mr Tara, Mr Faiz & Ms. Nisha (Class I);

Mr Ashutosh, Ms. Neha Yadav (Classes II and III)

Mr Shiv, Ms. Kavita & Ms. Garima (Classes IV and V)

**Gate No 1** will be devoted to the primary students and will be manned by HM(Pr), Mr Ajay, Ms Rani Negi and Ms. S. Sengupta

The above mentioned teachers on supervision will report for Bus Duty at 2.15 p.m.

### **Phase II**

Dispersion of students of classes VI to XII will begin only at 2.10 PM under the supervision of HM (Sr) and VPL.

Mr Pradeep Pallavi will make relevant announcements discouraging Sr Students from stepping out of the classes before 2.10 pm.

Students of classes, VI to XII will disperse from the exit gate adjacent to the medical room and thereafter exit from Gate no 2

**Gate No. 2** to be manned by Mr Dinesh Bist , Mr Anand Haldar , Mr Ravinder ,

All Lab attendants alongwith Mr Vardan to monitor movement of students on the School Ground.

### **Supervision:**

#### **Senior Secondary wing**

Mr Sanjay Dua, Anita Panda Meenakshi and Ms Meetu - **Classes XI and IX**- Ground floor Mr Vipin , Ms Philo ,Ms Neha Gupta- Corridor XI and XII - First Floor

#### **Senior and Middle Wing**

Abha ,Mohit Bholla-Class VI Mr Gaurav ,Mr Umesh Verma- Class VII, Ms Manisha Arora ,Mr Prateek Badola - Class VIII, Swapan Niladri- Class IX, Yuvraj and Khushi Palavi- Class X

### **Dispersion of walkers is to be completed by 2.20 pm**

Buses will move out at 2.25 pm in an orderly manner All long routes will move out first and shorter routes will move after the longer routes have moved out .

### **Distribution**

VPL, HMs, A.O.

All Staff Members

Website I/C, File

**Asha Prabhakar**

(Principal)

स्वच्छ भारत

एक कदम स्वच्छता की ओर