BAL BHARATI PUBLIC SCHOOL, NOIDA

CODE OF CONDUCT FOR STUDENTS

Students have a right to feel safe in the school, learn in a challenging environment to the best of their ability, be treated with respect by other students and teachers and be listened to. However, they must also adhere to the following code of conduct:

Respect for the Institution

A. Keep the buildings, class-rooms, corridors and grounds clean in good condition. Spend five minutes prior to beginning of every class cleaning your surroundings.

B. Students are expected to treat school property with care and respect. This includes school playfields, lawns, buildings, equipments, books, transportation vehicles and possession of others. Don't cause destruction, defacement or damage to school properties. Graffiti on walls, doors or furniture is strictly prohibited.

C. Carefully handle the equipments, fixtures and appliances of the labs. Careless handling/misuse of the above could result in personal injuries or damage to property. In the event of damage of property, the responsible students will have to bear the cost of replacement/repair with fine.

D. No student shall enter or leave the class room when the session is on without the permission of the teacher concerned. The students are not permitted to leave school campus during school hours without prior parental and administrative permission.

E. Share information with school officials regarding matters which may endanger the safety/health or welfare of the school community.

F. Care must be taken to observe the "green rules" in order to maintain clean, green surroundings. That is, school premises will not be littered with disposable tumblers, papers or polythene bags.

G. Students are expected to conserve water and electricity.

Respect for Learning

- Be punctual and regular in attendance and make efforts to maximise achievements in all areas of Education.
- Enter or leave the class with prior permission.
- Take progressive responsibility and ownership for your own learning. Complete tasks as allotted.
- Complete class work and homework assignments on time.
- Keep library books in good condition.
- Assemblies are planned and scheduled for educational and informational purposes throughout the school year. Students must adhere to guidelines as mentioned:
  1. Stand to the assembly in an orderly manner.
  2. Be respectful to guests and speakers.
  3. Upon dismissal, leave the assembly in an orderly manner.
- Inform parents of educational progress and to ensure that all school communication is effectively delivered.
- Show respect to teachers & elders & consideration for peers.
- Seek clarification or guidance in a polite manner. There should be no rowdyism or shouting.
- Do not use unfair means during assessments/examinations.

Respect for Self

- Dress neatly and properly as per schools' norms.
- Highlighting and dyeing of hair, permanent tattoos, jewelry items, fancy nails, eye or face makeup, fancy shoes are not allowed.
- Carrying mobile phones, Smart watches, iPods, electronic equipment, valuable articles and cash more than Rs. 500/- to school is prohibited.

Respect for Others

- Be tolerant and respectful of diversity.
- Behave in a manner which does not endanger the health and safety of self or others.
- Behave with courtesy and consideration for others. In particular, students must refrain from all forms of bullying, violence, verbal intimidation and harassment.

- Students must strive to resolve all conflicts by peaceful means.
- Demonstrate respectful behavior in classroom. Refrain from behavior which would disrupt classroom instruction.
- Do not instigate other co-students or juniors to indulge in any misbehavior or any form of anti-school activity which will bring disrepute to the school and could spoil the career of the concerned student.
- While using Internet based technology the following guidelines need to be adhered to:

    1. Privacy – Users shall not intentionally seek information on or obtain copies of data or files belonging to another person unless authorized by that person.
    2. Passwords – Users shall not seek passwords or use passwords belonging to another person unless authorized and users shall take precautions to secure access of their personal password from others.
    3. Security: Users shall not attempt to infiltrate a computing system or network or alter the software components of a computing system or network or import files, which will jeopardize the security of the computing system or the network; and users shall not load software on computers without permission of a Computer Teacher.
    4. Unauthorized use of wifi to download any videos/documents is not allowed.
    5. Uploading any objectionable material on social media or circulating such material through mobile networks is a serious offence.

The following, if observed, shall be liable for strict disciplinary action and may lead to expulsion from school.

1) Substance Abuse/Posesssion or smoking/Physical abuse
2) Truancy
3) Display of aggression and violence
4) Bullying, use of fowl language, vulgar behavior and eve teasing
5) Driving any two wheeler/ four wheeler to school
6) Any form of gambling
7) Association with banned organizations

8) Possession of any weapon or use of any implement as weapon causing injury to a person or damage to property.
9) Deliberate damage to school property or infrastructure.
10) Theft/Pilferage of Schools'/Students' property.

Specific case of indiscipline

(a) Long absence without intimation

(i) If a student remains absent for more than a week without informing the school , attention of the parents would be drawn to it in writing, asking the reason for absence.

(ii) Name to be struck off

If a student remains absent without good reason for more than a month, his name shall be struck off the rolls after giving due notice. Re-admission may be considered by the Principal.

(b) Using unfair means

Incase cheating is noticed, the Answer sheet(s) shall be cancelled. Fresh answer book will be given. Parents would be notified about the incident and action taken.

For repetition of cheating, more drastic action shall be considered.

Dealing with serious acts of indiscipline

Set out below are a few illustrative, not exhaustive, guidelines for possible action by the HM/VP/Principal. Obviously, the aim of the school is always reformative and not punitive.

	Nature of act	1st offence	2nd offence	3rd offence
a.	Possession or use of drugs, smoking or drinking	Counselling by the School Counsellor in the presence of Parents	Suspension for 6 days from class. counselling by the Counsellor. Parents to be informed.	Proceedings for expulsion from the school to be initiated.

b.	Stealing or appropriating property of another student	Parents to be informed. Student to apologize in writing in the presence of the victim, with an assurance not to repeat such acts.	Parents to be informed. Student informed. Apology` before the class. Issue of Yellow Card for one day.	Apology before school assembly and issue of Red Card for six days.
c.	Wilful damage to school property	Parents to be informed. Full cost to be recovered.	Issue of Red card & suspension of six days. Parents to be informed.	Proceedings* for expulsion to be initiated.
d.	• Possession or use of fireworks in School premises • Possession of objectionable material or posting of offensive matter on social media platform.	Suspension from class for one day Counselling. Parents to be informed. Suspension from class for one day Counselling. Parents to be informed.	Issue of Red Card. Parents to be informed. Issue of Red Card. Parents to be informed.	Proceedings* for expulsion to be initiated. Proceedings* for expulsion to be initiated.
e.	• Possession of weapon or use of any implement as weapon causing injury to person or damage to property.	Parents to be informed. Award of Red Card for six days. Public apology.	Proceedings* for expulsion to be initiated.	

	• Involvement in physical abuse	Parents to be informed. Award of Red Card for six days. Public apology.	Proceedings* for expulsion to be initiated.	

*Expulsion is applicable only to students of Class IX and above. Under the Rights to Education Act no student can be expelled till the age of 14 or till Class VIII.

- No corporal punishment may be administered under any circumstances.