



## **SKILL TRAINING BY CBSE ON FINANCIAL LITERACY**

The school is hosting a session on Financial Literacy as per CBSE notification [https://cbseacademic.nic.in/web\\_material/Notifications/2022/66\\_Notification\\_2022.pdf](https://cbseacademic.nic.in/web_material/Notifications/2022/66_Notification_2022.pdf) on 14 th October 2022 from 2:30 to 4:30 pm ,all the participating teachers will earn a certificate from CBSE. All teachers are to register using the link <https://bit.ly/CBSEtrainingreg>.

Certificates will be awarded after filling up the Feedback form <https://bit.ly/feedbackcbse>  
Please make a note :

1. Enter correct affiliation Code :2130422
2. Enter correct training code\* , code will be displayed at the end of the session.

THIS IS AN OFFLINE TRAINING but feedback has to be submitted digitally

Following are the areas of responsibility to be taken up by the nominated incharges:

Sl. No.	Area of Responsibility	Teacher Incharge	Remarks
01	Venue arrangement with seating for 120 persons	Ms Indula Mishra and Mr. Umesh Verma	Task to be completed by 12 Noon on 14 <sup>th</sup>
02	Emcee	Ms. Manisha Arora and Rachna S	---
03	Hospitality to Resource Person including refreshment for 120 people	Ms. Neha, Ms. Parimeeta, Ms. Abha B	---
04	Floral Felicitation	Ms Neerja and Ms S. Walia	---
05	Sound, mikes	Mr. Pallavi, Mr. Swapan, Mr. Jagatpal	Task to be completed by 12 Noon on 14 <sup>th</sup> Oct 22
06	Projector/ Screen	Ms. Asha Menon, Mr. Sachin and Mr. Narender	Task to be completed by 12 Noon on 14 <sup>th</sup> Oct 22
07	Whiteboard with Duster and Marker	Ms. Subha R and Mr. Deepak R	Task to be completed by 12 Noon on 14 <sup>th</sup> Oct 22
08	Air conditioning / Gensets/ availability of electrician	Mr. Ananda Halder A.O. Mr. A Dixit	---
09	Digital Banner	Ms. Meenakashi Gulati	To be displayed in the Auditorium at 1 pm on 14 Oct 22
10	Photography/ videography	Mr Nildari and Mr. Faiz Ms. Rumpa B.	Picture to be uploaded with proper caption on the school website.
11	Report Writing	Ms. Kamna J	
12	Uploading of Report	Ms. Kamna J	Report to be uploaded on the website after approval of Principal
12	Enrolments	Ms Mandeep	Task to be completed by 12 Oct 22
13	Preparing the bills for reimbursement	Ms. Ruby S	Task to be completed by 15 Oct 22

**Asha Prabhakar**  
(Principal)

स्वच्छ भारत

एक कदम स्वच्छता की ओर

