



PRE PRIMARY ORIENTATION PROGRAMME (2022-23)

ORGANISING COMMITTEE : HM (PP) & HM (Pr)

Orientation of Pre School (2022-23) will take place in two stages:

STAGE I – Interaction of the Parents and students with the respective Class Teachers from 28 to 30 Mar, 2022.

SUB COMMITTEES

AREA OF RESPONSIBILITY	MEMBERS	TARGET DATE
Dispatch of Orientation Day Invite PS (2022-23) Detailed Orientation Letter (Pre School Parents 2021-22)	HM (PP) Mr Y R Malik	08 Mar, 2022
Display Boards at Pre Primary Entrance (1) • Section-wise list • Summer Uniform & Sports Uniform • Table Mat, Apron & School Shoes • School Transport (Bus Routes 2022-23)	Ms Manami G Ms Eva Kulshrestha Ms Anju R Ms Nitika Bhatia & Ms Vibha Khurana	22 Mar, 2022
Display Boards at Pre Primary Entrance (2)	Ms Kuldeep Sood, Ms Nitika Bhatia, Mr Yuvraj, Ms Gitika Thapliyal	24 Mar, 2022
Display Boards (Inside & Outside PS Class Rooms) (Theme Based)	All Pre Primary Teachers	23 Mar, 2022
Cleanliness of Class Rooms Items kept in the Class Rooms to be cleaned including Window Panes	Class Teachers to supervise cleanliness by the Support Staff	28-30 Mar, 2022
Ushering of Parents to the PS Classrooms	Ms Nitika Bhatia, Ms Anju Raghav	28-30 Mar, 2022

STAGE II - Orientation Programme dated 02 April 2022 (Saturday)

For parents of Classes PS & PP (2021-22) and PS (2022-23)

Arrangement of Guest Speaker Invitation Letter, Honorarium & Thank you letter	Ms Aditi G, Ms Anjuni Razdan	20 Mar, 2022
Creative Orientation Teaser Video	Ms Vibha Khurana Ms Payal Chauhan	22 Mar, 2022
Introduction (Emcees)	Ms Sheuli G & Ms Manami G	To be ready by 24 Mar, 2022
Opening Address and Introduction of the Guest Speaker	Principal	
Power Point Presentation Showcasing Achievements of the school along with the guided tour of the school, Pre Primary Routine, Learning Centers, Innovative Pedagogies Cultural Programme	Ms Asha Menon Ms Vibha K & Ms Payal C	22 Mar, 2022
• Invocation – Lighting of the lamp, Shloka Chanting Arrangement of the Lamp and decoration • Folk Dance 'Baisakhi' (2-3 Min) • Assistance & Costumes • Recording in the Auditorium	Mr P Pallavi, Ms Sumana Sen Gupta Mr Yuvraj, Mr Niladri and Ms Manami G Ms K Pandey, Ms N Bhatia, Ms Manju M Ms Manju Malkoti, Ms Kuldeep S Mr Yuvraj P and Mr Niladri	25 Mar, 2022
Editing and Mixing of Cultural Programme	Ms Vibha K and Ms Payal Chauhan	28 Mar, 2022
Interactive Session by the Guest Speaker (40 Mins)	Ms Aditi G, Ms Neha Yadav	02 Apr, 2022
Question & Answer session with parents	Ms Aditi G, Ms Payal Chauhan	02 Apr, 2022
Emcees	Ms Sheuli G & Ms Manami Ghosh	Script to be finalized by 28 Mar, 2022
Photography / Videography/Link Generation	Ms Asha M, Mrs V Khurana	01 April, 2022
Vote of Thanks	Ms Manami Ghosh	Script to be ready by 28 Mar, 2022

- Run through will be held on 31 March and 01 April, 2022.

Asha Prabhakar

Asha Prabhakar
(Principal)

स्वच्छ भारत

एक कदम स्वच्छता की ओर

Distribution

VPL, HM (Sr), HM (Pr), HM (Mont), A.O
All Staff, Website, File

FOR FURTHER INFO, VISIT OUR FB PAGE www.facebook.com/balbharatinoida

www.twitter.com/BBPSNoida

www.instagram.com/balbharatiND

www.linkedin.com/in/asha-prabhakar-614a0153

