



TRANSPORT DUTY ROSTER

MONTH: - 25 JULY - 6 AUGUST 2018

Routes			1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	STAFF TO BE PUT ON EMERGENCY DUTY	STAFF ON RESERVE
NO. OF STUDENTS			Route Z	Route Y	Route X	Route W	Route V	Route U	Route T	Route S	Route R	Route Q	Route P	Route N	Route O	Route M	Route L		
S.No.	Date	Day	Private Bus	School Bus UP16BT-4974	Private Bus	School Bus UP16CT-5358	Private Bus	Private Bus	Private Bus	Private Bus	School Bus UP16BT 4975	Private Bus	School Bus UP16CT 5045	School Bus No UP16 CT5044	School Bus 16ET3585	Private Bus	Private Bus		
			Sectors 15,17,19Noida,Delhi Eastend Mayur Vihar I	Sectors 73, 119,120	Sectors 39,41,47,49,47,82,10 5,110,100,93,82	Sector 62 Noida	Sector 34 Noida	Indirapuram Ghaziabad	Sectors 52,53	Sectors 11,12,56,55,22,23,62 Rajat Vihar,M.V.Ph III	Sectors 76,78	Sectors 33,34	Sectors 61,71	Gaur City,Sec 70,71,121	Sectors 74,75,76,50,51	Crossing Republic	Sectors 75, 72,50,51,39		
01	25.07.18	WED	DEEPA K/ MAYA	T. KHURANA	S.MAITRA	ILASHRI	SONAM. M	I. MISHRA	A DHAR	NISHI. S	ANJALI. S	SHALINI. G	R. KHANNA	PREETI BAJPAYEE/ MEGHA CHUAHAN	ALKA /P.PANDEY (AFTER NOON)	NAMRATA K.	PRIYA S	ASHUTOSH	
02	26.07.18	THU		MUKUL. S		POOJA. K	P. PALLAVI	DEEPIKA		U. KUMARI	NANDINI. B	RUBY.S	DEEPA. P					RAMESH	
03	27.07.18	FRI		PRABHAT		K. SHREYA	NILADRI.D	V. OBEROI		SANIA T	VARDHAN. S	NAMISHA. S	KAMNA. J					MOHAN	
04	30.07.18	MON		V. MITTAL		R. GATHANIA	SUNAINA	A.MENON		M. TRIPATHI	ABHA. B	SHAWOLI	NISHA					MAYA	
05	31.07.18	TUE		ANITA. V		RICHA. M	NEERJA. B	SHARMISHTA. C		S. TYAGI	ADITI.G	U. VERMA	DEEKSHA. S					RAMESH	
06	01.08.18	WED		R. SONDHI		YUVRAJ	RADHIKA	M. SETHI		RUMPA. B	VIBHA J	SWAPAN.M	ASTHA R					V.UPADHYAY	
07	02.08.18	THU		SHAZI J		NISHI. N	NEHA. G	V. OBEROI		R NEGI	S. WALIA	M.GULATI	R K SIKRI					TULSIRAM	
08	03.08.18	FRI		D. BIST		A PANDA	SUBHA. R	A.MENON		SUMANA. S	K. PANDEY	NIVEDITA B	SABA. N					ASHUTOSH	
09	04.08.18	SAT		P PANDEY		MONIKA	SAMRA	SHARMISHTA. C		NISHI. S	KOMAL. M	MEGHA	POONAM. S					RAMESH	
10	06.08.18	MON		MOHIT. B		A.DIXIT	M. ARORA	I. MISHRA		M. TRIPATHI	VANDANA	ARPITA	MANISH					MOHAN	
	Lady Guard (s)		Permanent Teacher	Beena	Permanent Teacher	Meena	Shaheen	Shobha	Permanent Teacher	Anju Bala	Kanchan	Pooja	Pinky	Permanent Teacher	Santosh	Permanent Teacher	Permanent Teacher	Sunita and Sangeeta (Stand by duty)	

Total number of students using Senior School Bus Services is 767.

The teachers should avoid leave on the day of their respective bus duties.

If a Teacher is on leave the next teacher as per Roster will be put on Transport duty for that day. Permanent teacher will inform their substitute teacher one day in advance in case they have put on School duty or are availing leave.

When the absentee teacher joins, he/ she will take up the Bus Duty at the end of the roster. Transport Roster I/c's will ensure that the absentee teacher has attended the Transport duty for the same month.

ROUTE-L will be under Supervision of PRIYA S, and if she proceeds on leave, the duty will be taken care of by Mr. Mohan.

ROUTE-X will be under Supervision of S.MAITRA and if she proceeds on leave, the duty will be taken care of by Mr. V.Upadhyay.

ROUTE-O will be under Supervision of ALKA and if she proceeds on leave, the duty will be taken care of by MS.PREETI P.

ROUTE-Z will be under Supervision of DEEPA K. and if she proceeds on leave, the duty will be taken care of by Ms. MAYA.

ROUTE-T will be under Supervision of Ms.A DHAR and if she proceeds on leave, the duty will be taken care of by Mr. Tulsiram.

ROUTE-M ferrying on crossing republic will be under the charge of Ms. Namrata/ Mr. J.M.Pant. **Route N** will be taken care of Ms. Preeti Bajpayee /Ms Megha Chauhan

All staff members on bus duty should carry the mobile No of PPL/VPL/ H M of Transport I/c & A.O In case of a breakdown, impounding of the bus or Child missing from the bus, a phone call is to be made to the school to the concerned Authority by the bus duty teacher. Teachers on duty aboard school buses ,RoutesV&Q will have rotation of duty.

Mr Anoop Dixit and Mr. Srivastava (Transport I/c's) are to reconcile the strength on each route every 15 days.

No staff is permitted to change the duties without the express permission of Principal.

For suggestions, Contact Ms. Subha. Renakumar / Mr.A.Dixit/Ms.Mukul S .Next date of Roster release : 06.08.2018

- Mr.A.Dixit
- Ms. Subha Renakumar &
- Ms.Mukul S (Originators)

- Mr.B B Srivastava (Transport I/Cs)

Ms.Anupama Motwani (Vice-Principal)

Ms.Asha Prabhakar (Principal)

Distribution

HM (Sr.), HM (Pr.) & Staff (via e mail)

Abha.B/A.Dhar (Substitution Cell)

All Teachers and staff on duty are to ensure the availability of Lady Guards in School buses as mentioned above.