



MINUTES OF THE SCHOOL SAFETY COMMITTEE MEETING NO. 01/2017

DATE : 04 Oct, 2017
DAY : Wednesday
TIME : 3.00 P.M.
VENUE : Bal Bharati Public School
Sector-21, Noida-201301

MEMBERS PRESENT

- 1 MS ASHA PRABHAKAR, PRINCIPAL
- 2 MS ANUPAMA MOTWANI, VICE PRINCIPAL
- 3 MS AMITA GANJOO, HM (SR)
- 4 MS VINAYA PUJARI, HM (PR)
- 5 MS SARIKA PASSI, HM (PP)
- 6 MS ADITI GAUR, SCHOOL COUNSELOR
- 7 MR ANANDA HALDER, ADMIN. OFFICER
- 8 MR DINESH BIST, SAFETY OFFICER
- 9 MS HARLEEN SACHDEVA, PARENT MEMBER
- 10 MS BASUNDHARA MAHAPATRA, PARENT MEMBER
- 11 MS JOOHI ARORA, PARENT MEMBER

LEAVE OF ABSENCE

- 1 MR K RAMASUBRAMANIAN, VIGILANCE OFFICER
- 2 MR B B SRIVASTAVA, TRANSPORT I/C
- 3 MR MAYANK SRIVASTAVA, PARENT MEMBER

PROCEEDINGS:

The meeting commenced at 03.00 pm with the Vice Principal, Mrs Anupama Motwani, introducing the members of the School Safety Committee and extending a warm welcome to all the parent members.

The School Principal, Mrs Asha Prabhakar, laid the objective of the School Committee Meetings in front of all the members present i.e. to apprise the parent community about the safety guidelines adopted by the school as per the Safety Checklist prepared by the Noida unit. The same is attached for the perusal and information of all members.

She stated that as per the Supreme Court guidelines, 76 CCTV cameras are functional in the school till date and an additional 100 will be installed by 10 Oct, 2017.

The school is also in the process of generating Photo ID Cards for parents which will be carried by them to seek entry into the school premises.

As per the CBSE guidelines, 08 lady Attendants and a trained lady guard have been appointed by the school to be deputed in the School Buses and for patrolling in the school building.

It was also assured that the antecedents of all the employees of the school (regular / outsourced) have been thoroughly verified by the School Management.

The Principal also apprised the members that smoke detectors have been installed in the school premises to avoid emergency / eventuality caused due to fire.

It was also briefed to all the members that BBPS, Noida is the only school in Noida, to have undertaken the Electricity Audit and has complied to all the requirements as stated in the Electrical Audit Report.

Members were also introduced to the POCSO Committee of the school and the steps, the school has taken, to create an awareness amongst the students about 'good touch / bad touch' and sexual abuse. The Principal asked the School Counselor to give guidelines to the Special Educators and Class Teachers to ensure that the children with Special Needs are also educated about the same.

In compliance with the Cyber Safety Guidelines, Digital Surveillance System has been installed in the school.

It was assured to all the members that the school religiously follows the CBSE guidelines to ensure safety and security of children undertaking educational trips / excursions.

The Principal informed that as an additional gesture by the School Management, each child studying in the school is insured to the tune of Rs.2 Lacs and each staff member Rs.5 Lacs respectively against any accident / injury caused within the school premises.

The Principal requested the parent representatives to draft a circular in order to address the parents of Van users of the school to comply to the Van Safety Guidelines as stated in Circular No.37/2017-18 dated 14 Sep, 2017. It was also suggested that parent volunteers accompany the students travelling in private vans to ensure that the students' safety and security is not compromised by the van operators.

The Principal also shared a concern regarding students travelling to school using two wheelers / scooty must be discouraged by the parents to avoid any accident / mishap.

In addition to the above, it was reiterated that parents ensure that the cab drivers drop the students in school after 07.40 a.m. only (already communicated through Class Whatsapp groups).

Some issues / concerns brought about by the parents were discussed in the meeting as follows :

- In response to the parent's query regarding construction work being carried out in the school premises, the Principal assured that any such work is taken up beyond school hours only and during holidays.
- Parents also sought information regarding the school's preparedness in handling natural disasters. It was briefed to them by HM (Sr) that the school has a Disaster Management Committee which looks into the planning and execution of Disaster Management Drills twice in a year. The students are also taught in detail in their regular classes about the precautions to be undertaken in such situations.
- It was proposed by one of the parent representative to hold the meeting during school hours due to personal reasons. The point was noted and it was decided that henceforth the School Safety Committee Meeting will be held on 1st and 3rd Saturdays of every month.

The meeting concluded at 04.00 p.m. on a congenial note.

Drafted by : Ms S Passi, HM (PP)

Distribution

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Members, SSC
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