



OXAMITE (AN ONLINE INTER-SCHOOL IT FEST)

AREAS OF RESPONSIBILITY

S.NO	EVENT NAME	TEACHER INCHARGES	STUDENT INCHARGES	DATE OF COMPLETION
01	Update On Instagram	Ms Meetu Tripathi	Vatsal Mittal & Kunal Chauhan	05 Dec 2020
02	Update On Facebook	Ms Asha Menon	Raghav Singh & Satyam Shivam	05 Dec 2020
03	Compilation of Registration	Ms Sonam Malik & Ms Sheetal Sharma	Vatsal Mittal & Kunal Chauhan	11 Dec 2020
04	Participants Sheet	Event Incharges	Raghav Singh & Satyam Shivam	11 Dec 2020
05	Judgement Sheet	Event Incharges	Vatsal Mittal & Kunal Chauhan	07 Dec 2020
06	Certificate Designing	Ms Meenakshi Gulati & Ms Alka Rai	Raghav Singh & Satyam Shivam	07 Dec 2020
07	Compilation of Results – (Prelims) Top 10 Teams will be selected for Finals	Event Incharges	Raghav Singh & Satyam Shivam	17 Dec 2020
08	Compilation Of Results – (Finals)	Event Incharges	Vatsal Mittal & Kunal Chauhan	22 Dec 2020
09	Dispatch Of Certificates	Ms Sonam Malik & Ms Sheetal Sharma	Raghav Singh & Satyam Shivam	28 Dec 2020
10	Certificates Entry	Event Incharges	Raghav Singh & Satyam Shivam	24 Dec 2020 – 27 Dec 2020
11	Results Declaration School Website, Facebook, Instagram	Ms Meetu Tripathi & Ms Asha Menon	Vatsal Mittal & Kunal Chauhan	23 Dec 2020
12	Thank You Letter	Ms Meenakshi Gulati & Ms Alka Rai	Vatsal Mittal & Kunal Chauhan	28 Dec 2020

DAY WISE DUTY CHART

DAY & DATE	ACTIVITY	TIMINGS	TEACHER I/C	STUDENT I/CS
Monday 21/12/2020	QROS-IT-Y(Prelims)	10:00 am - 11:30 am	Ms Asha Menon Ms Meetu Tripathi	Radhin Laxman – XI Abhimanyu Rathore - XI
	Web Script	10:00 am - 11:30 am	Ms Meenakshi G Ms Sonam Malik	Chinmay Nanda - XI Shubh Sharma - XI Rohan Singh - XI
	GoalsGenix	10:00 am - 11:30 am	Ms Sheetal Sharma Ms Alka Rai	Vatsal Mittal – XII Kunal Chauhan – XI
	Pixelerate	12:00 pm – 01:30 pm	Ms Meetu Tripathi Ms Asha Menon	Raghav Singh – XII Satyam Shivam - XI
	GaimBot	12:00 pm – 01:30 pm	Ms Meenakshi G Ms Alka Rai	Chinmay Nanda - XI Nidhish Dhoundiyal - XI Rohan Singh - XI
Tuesday 22/12/2020	QROS-IT-Y(Finals)	10:00 am - 11:30 am	Ms Asha Menon Ms Meetu Tripathi	Radhin Laxman – XI Abhimanyu Rathore - XI
	GaimBot	10:00 am - 11:30 am	Ms Meenakshi G Ms Sheetal Sharma	Chinmay Nanda - XI Nidhish Dhoundiyal - XI Rohan Singh - XI
	AutoDraw	10:00 am - 11:30 am	Ms Alka Rai Ms Sonam Malik	Riddhima Naag – V Daksh Katwa – V
	B-Roll	12:00 pm – 01:30 pm	Ms Sheetal Sharma Ms Sonam Malik	Vatsal Mittal – XII Kunal Chauhan – XI
	Doodlistic	12:00 pm – 01:30 pm	Ms Asha Menon Ms Meetu Tripathi	Raghav Singh - XII Satyam Shivam - XI

VALEDICTORY FUNCTION (23 DECEMBER 2020)

YOUTUBE LIVE AT 1100 HRS

OVERALL INCHARGE	:	MS RUBY SINGH
Lighting of Lamp	:	Mr. Pradeep Pallavi, Ms. Kavita Pandey, Ms. Sumana Sen Gupta, Mr. Yuvraj Panwar, Mr. Niladri Das, Ms. Pranjali M
Welcome Speech by Principal	:	
Address by President IT council	:	Kunal Chauhan Teacher Mentor : Ms. Rumpa B.
Emcee Prize Distribution	:	Ms. Rachna Sondhi & Ms. Kamna Joshi
Technical Support	:	Ms. Meenakshi Gulati & Ms. Sonam Malik
Vote of Thanks	:	Vatsal Mittal Teacher Mentor : Ms. Manisha Arora

TEAM

OVERALL STUDENT IN-CHARGES

Vatsal Mittal	XII	Raghav Singh	XII
Kunal Chauhan	XI	Satyam Shivam	XI

TECH SUPPORT PROVIDED BY

Radhin Laxman	XI	Abhimanyu Rathore	XI
Chinmay Nanda	XI	G Sagar	XI
Shubh Sharma	XI	Nidhish Dhoundiyal	XI
Rohan Singh	XI	Sukanya Mukherjee	XI
Ridhima Naag	V	Daksh Katwa	V

TEACHER IN-CHARGES

Ms. Meetu Tripathi	Ms. Asha Menon
Ms Meenakshi Gulati	Ms Sheetal Sharma
Ms. Alka Rai	Ms Sonam Malik



O X A M I T E

Distribution
VPL, HMs, A.O.
Staff (via e-mail)
Ms A Razdan – File

Asha Prabhakar

Asha Prabhakar
(Principal)

स्वच्छ भारत
एक कदम स्वच्छता की ओर

