

ANNUAL SCHOLAR BADGE / BLAZER/P.T.A. AWARDS CEREMONY

The SEVENTEENTH SCHOLAR BADGE CEREMONY will be held for Classes IV – VIII and Classes IX – XII on **27 Aug, 2020 (Thursday) and 28 Aug, 2020 (Friday)** respectively through virtual mode at 05.00 p.m.

Given below is the list of various duties with names of Incharges indicated against each area of responsibility.

<u>Duties</u>	<u>Tr-In-Charge</u>
• Convenor(s)	: MS KOMAL MENDIRATTA (Under the supervision of HM (Sr) & HM (Pr))
• List of Scholar Badge and Subject Proficiency Awardees	: Ms Anjali Sharma, Ms K Mendiratta, Mr Prabhat & Ms Anita V (List to be released on School website by 20 Aug, 2020)
• Procurement of Scholar Shirts & Blazers	: Ms S Walia & Ms Swati C
• Procurement of Badges	: Ms Nivedita B & Mr Prabhat
• Cultural Programme (Duration : 7-8 Min)	: Mr P Pallavi, Ms S Sengupta & Mr Swapan M
• Emcee Mentor	: Ms Nandini B & Ms Sharmishtha C (On 27.08.2020) Ms Rachna Sondhi (On 28.08.2020)
• Preparation of Certificates	: Ms A Bhardwaj to be assisted by Ms Samra R, Ms Deepa P, Ms Rashi & Ms Shemona
• Press Release / uploading of report on SCHOOL WEBSITE	: Ms Rumpa B, Ms R Gathania & Ms Mamta M (The same should be uploaded latest by 05 Sep, 2020)
• e-Invite	: Ms Asha M & Ms Sheetal
(a) e-invite to Parents	: Ms Vibha Jain, Ms Subha R & Ms Mukul S (To be mailed to the parents of awardees latest by 25 Aug, 2020)
(b) PTA Members	: Ms A Razdan
• Backdrop about the awardees	: Ms Alka R & Ms Sonam M (Primary School) Ms Asha M & Ms Sheetal (Middle School) Ms M Gulati (Secondary School) Ms M Tripathi (Sr Secondary School)
• Welcome Address	: Principal
• Address by the Head Boy	: Mentor : Ms Rumpa B
• Cultural Programme	: Duration 10 Mins.
a) School Choir (Musical Rendition)	} : As designated
b) Dance	
• Vote of Thanks by the Head Girl	: Mentor : Manisha Arora

Distribution

VPL, HMs, A.O.
All Staff Members
Website I/C, File

Asha Prabhakar
Asha Prabhakar
(Principal)
स्वच्छ भारत
एक कदम स्वच्छता की ओर

