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SILVER JUBILEE ISSUE-SAGARIKA 2016

The school will embark on yet another journey of publication of its forthcoming issue of SAGARIKA (Session 2016-17). The following teachers, student editors and sub-editors are being assigned the respective areas for contributing their reports / coverages for this magazine.

The Editor of the Annual Journal will be Ms R Sondhi with co-editors being MsM Arora / MsP Chand.

ION/28/2016-17

S. NO.	RESPONSIBILITY	INCHARGES		NO. OF	LAST DATE OF	SIGNATURE
		TEACHERS	STUDENTS	PAGES	SUBMISSION	
1.	COVER PAGES	Mr Niladri (Both Page)	Pulkit Singh (XI)	2	30.11.16	
			Dev Pratap (XI A)			
2.	EDITORIAL PAGES	MsRSondhi		4	04.02.17	
	PPL, VPL & HMs VIEWS	MsM Arora				
3.	FOUNDATION DAY	MsRumpa B	Srishti Chaudhary (XII C)	1/2	30.11.16	
4.	INVESTITURE CEREMONY	Ms D Kaushal	Devsree Sharma (XI B)	1/2	30.11.16	
5.	SCHOLAR BADGE CEREMONY	Ms D Prabhakar	Srishti (XI C)	1	30.11.16	
6.	CBSE RESULTS	Ms N Anju		6	30.11.16	
		Ms V Jain				
7.	JOURNEY OF THE SCHOOL		-	25		
8.	MONTESSORI COVERAGE	MsKuldeep S		1	30.11.16	
	MARIA MONTESSORI DAY	Ms S Ghose				
9.	TEACHER'S DAY	Ms Ruby Singh	Ishita Jain (XI D)	1/2	30.11.16	
10.	INFOMAG	Ms N Anju	SubrataHaldhar (XI B)	4		
		Ms M Tripathi	Vinay Khanduri (XI A)			
11.	ANNUAL ENGLISH PLAY	Ms K Joshi	Vriti Gupta (X A)	2	30.11.16	
12.	INDEPENDENCE DAY /	Ms Poonam S	Kamiya Raina (X B)	1/2	30.11.16	
	REPUBLIC DAY					
13.	GANDHI JAYANTI	Ms Ruby SIngh	Meghna Mehta (XI C)	1/2	30.11.16	
	CELEBRATIONS					
14.	INTER BBPS ATHLETIC MEET	Mr D Bisht	HarshitaBisht (XI C)	1	30.11.16	
		Ms R Negi	Drishti Rawat (XI C)			
		Ms M Arora				
		Ms A Dhar				
15.	ANNUAL DAY	Ms Poonam S	Jayalaxmi (XI D)	2	30.11.16	
16.	CHRISTMAS / NEW YEAR	Ms D Nayak	AayushTawar (XI A)	1	12.01.17	
17.	WINTER CARNIVAL	MsNandini B		1	12.01.17	
		Ms D Nayak				
18.	AASHIRWAD CEREMONY	Ms Anjali S	Divyanshu Sharma (XI A)	1/2	04.02.17	
19.	FAREWELL CEREMONY	Ms Anita P	Devanshi Sharma (XI D)	1 ½	04.02.17	
20.	INTER SCHOOL EVENTS &	Ms M Arora		6	08.02.17	
	ACHIEVEMENTS	Ms A Menon				
21.	BOOK FAIR / BOOK WEEK	Ms A Bhatnagar		1	30.11.16	
		Ms A Bharadwaj				
22.	TRIPS / VISITS /	Mr U Verma		2	11.01.17	
	EXCURSIONS / SOLAN	MsKomal M				
23.	WORKSHOPS / PARENT	Ms K Shreya		2	11.01.17	
	ADVOCACY	Ms Saba Naaz				
	(TEACHERS & STUDENTS)					
24.	ENVIRONMENT SECTION	Ms N Bhatnagar	Aliza Hussain (X C)	2	30.11.16	
25.	NIE / TIMES COVERAGE	MsRumpa B		2	04.02.17	
26.	ART SECTION	Mr Yuvraj	Basundhara Jana (X A)	2	22.12.16	
		Mr Niladri	Alisha Patel (XI D)			
27.	MERITORIOUS ACHIEVEMENTS	Mr Santhosh		2	16.01.17	
	SESSION 2016-17	Mr A Razdan				
		Ms S Maitra				
28.	KAVYANJALI	Ms M Sethi		1	30.11.16	
29.	COMMUNITY SERVICES	Ms K Shreya	Saumya Chand (XI C)	2	11.01.17	

Date: 07 Oct 2016

S.	AREAS	RESPONSIBILITIES ASSIGNED		NO. OF	LAST DATE OF	
NO.		TEACHERS	STUDENTS	PAGES	SUBMISSION	SIGNATURE
30.	INSPIRE-2016	Ms Saba Naaz MsDipali		2	11.01.17	
31	PARIVAAR SAMACHAR	Ms Ruby Singh Ms A Menan		1	11.01.17	
32.	Tete-a-Tete (Interviews) 1) WITH SPICMACAY ARTISTS 2) WITH FAMOUS PERSONALITIES	As nominated by the Principal	ShabnamMondal (XII D) Vriti Gupta (X A) Kamiya Raina (X B)	1+2	11.01.17	
33.	COMMERCE DEPARTMENT	Ms A Panda Ms Ruby Singh		4	30.11.16	
34.	SPORTS ACHIEVEMENTS	Mr D Bist Ms R Negi	Vinamr Bajaj (X A) Kamiya Raina (X B)	4	11.01.17	
35.	ISA ACTIVITIES	Ms A Sharma Ms A Menon		4	11.01.17	
36.	HINDI (LITERARY) ACTIVITIES	Ms U Kumari Ms M Sethi Hindi Department		Primary (3) Senior (5)	712.16	
37.	SANSKRIT (LITERARY ACTIVITIES)	Ms N Nigam Ms S Tyagi		3	21.12.16	
38.	FRENCH (LITERARY ACTIVITIES)	MsKashni K		2	30.11.16	
39.	ENGLISH (LITERARY) ACTIVITIES	MsRumpa B Ms D Kaushal MsNandini B Ms P Sharma Ms M Arora Ms D Khanna Ms D Prabhakar Ms P Chand Ms S Taak		Primary (5) Senior (10)	30.11.16	
40.	HEALTH ACTIVITIES	Ms V Oberoi		2	30.11.16	
41.	ALL PHOTOGRAPHS	Ms A Bhardwj Ms A Menon Mr J.M. Pant Ms N Anju Ms M Gulati			21.01.17	
42.	ALL CLUBS	Respective Club Incharges		2	03.02.17	
43.	MUN	MsRicha M MsSWalia		1	21.12.16	
44.	INNOVATIVE WORK, IF ANY	ALL STAFF MEMBERS			11.01.17	
				140		

- Immense hardwork, effort and excellent teamwork by students and teachers have contributed in the making of Sagarika always a big success. Hoping for even a better issue this time.
- Teachers are requested to select good photographs from the Data Bank available with Ms Asha Menon / Mr Jitendra / MsNalin Anju. for the assigned events, create a folder, name it, caption the photos and mail it to sagarika2015@gmail.com
- Teachers are requested to ensure that quality work is submitted after **complete editing and mailed to** sagarika2015@gmail.com.
- For Inter School Events, Workshops, CBSE Results, short introductions are to be written and submitted to the Editor / Co-Editor of the magazine.
- All Write ups should be submitted in **PRINT ONLY**. Students must be guided on selection of topics for literary section to make them interesting and diverse.
- <u>Shabnam Mondal</u> is the Student Editor.
- ALL INCHARGES ARE REQUIRED TO ENSURE THAT THE WORK SUBMITTED IS ORIGINAL AND NO REPLICA OF THE CUT, COPY AND PASTE MATERIAL FROM INTERNET. STAFF IS REQUIRED TO ADHERE TO THE TIME LIMIT GIVEN TO FACLITATE QUICK AND CONVENIENT EXECUTION OF THE ASSIGNED WORK.
- The Editor along with the Editorial team is to release the Annual Journal 'SAGARIKA' latest by 25 Mar, 16.

<u>Distribution</u>
VPL, HM-1, HM-2, HM-3
MsRachnaSondhi(Editor)
All Staff (via e-mal)
Student Notice Board

Asha Prabhakar (Principal) स्वच्छ भारत एक कदम स्वच्छता की ओर