



Bal Bharati PUBLIC SCHOOL

Sector – 21, Noida
Phone : 0120-2534064, 2538533 / E-mail : bbpsnd@yahoo.co.in
Website : <http://bbpsnoida.balbharati.org>

GUIDELINES FOR GRANTING FEE CONCESSIONS (2018-19)

The School provides Fee Concessions to the students who belong to '**Economically Weaker Section (EWS)**' of the society. The School under the guidelines of 'Right to Education Act' continues with its EWS scheme to help the needy students of the School and also to those students who have met with an casualty (untimely demise of a parent) and find difficult to continue with his/her education due to monetary constraints .

Following condition and documents are necessary at the time of submission of form.

(Original Documents will be verified at the time of submission)

1. The student who gets admission on merit or through the School Admission Test and whose parental income from all sources is below Rs. 1,00,000/- (one lakh) per annum.
2. Salary Certificate from the Parents Employer (Father and Mother)(If mother is housewife, a certificate towards the same to be submitted).
3. Income certificate issued by a Revenue Officer/First Class Magistrate/SDM not below the rank of Tehsildar,
4. BPL /AAY Ration Card issued in the name of Parents (Mother/Father having name of the child is a must.).
5. Caste Certificate issued by City Magistrate/DM's Office.
6. School Enrolment Certificate / Birth Certificate.
7. Attested copies of the Mark Sheet of Semester examination last appeared.
8. Copy of receipts of last fee deposited.
9. Bank Statement of Father and Mother (**Last 01 Year duly certified by the Bank Manager**).
10. Copy of Pan Card
11. Copy of Aadhar Card (Parents & Ward)
12. Residence Proof:(Voter ID Card,Copy of the latest Electricity bill/Telephone Bill / Water Bill)
13. Certificates of achievements in sports and co-curricular activities.

Guidelines

- For the grant of Fee Concession, Session 2018-19 the recommendations of the Fee Concession Committee comprising of the School Principal, Secretary(Manager), SMC, and the PTA members will be taken into consideration. The recommended list of students will be approved by the School Managing Committee.

- **The students who get compartment** in any of the subjects of the concerned academic year or fail to qualify promotion norms to the next higher class will be deemed as ineligible for fee concession under EWS scheme of the school.

• The students belonging to SC/ST/OBC//Minority have to submit an undertaking on Stamp Paper of Rs. 10/-, duly attested by Public Notary that “**he/she has not obtained or applied for grants/financial help for the same purpose from any other Ministry or Department of the Govt. of India or State Govt.**” The applications of the candidates concealing the facts will automatically be cancelled.

• **In case of single parent (mother), necessary certificate (Death/Divorce) are to be appended.**

The following points may also be noted to apply for fee concession:

(i) The students who have been granted fee concession in previous years(s) are also required to submit fresh application on the prescribed form along with the Supporting Documents.

(ii) The students who are willing to apply for ‘Fee Concession’ under ‘Economically Weaker Section (EWS)’ scheme of the School are directed to submit their applications, complete in all respect as per the above mentioned guidelines in the office of the undersigned on or before the following dates:

(a) Students studying in Primary School (PPI - V)
And Sr School (VI-XII)

- **05 April, 2018**

(b) Students who have taken admission in the academic session 2018-19 - **10 April, 2018**

(iii) **Incomplete applications** or the **applications received after the due** date will be summarily rejected without any further information/clarification to the concerned candidate.

(iv) Students availing ‘Fee Concession’ for consecutive 02 years (2016-17 and 2017-18) are not eligible for applying.

(v) Students wanting to avail “Fee Concession” under Sports and Games are to apply along with Certificate of Participation at National Level/International Level.

Asha Prabhakar
Principal

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APPLICATION FORM FOR FEE CONCESSION/ SCHOLARSHIP/ FINANCIAL AID (2018-19)

1. Name of the Student :
2. Class.....3. Admission No :
4. Place of Birth :5. Nature of Fee Concession :
6. Religion.....7. Sex.....
8. Whether admission taken under EWS Quota / Sports Quota or recommended by member SMC : Yes/No
9. Whether booked under Unfair Means during Academic Session 2017-18 : Yes/ No
10. Admission Category (SC/ST/OBC/PH/Gen/ Kashmiri Migrant/EWS/Sports Quota) :
11. Since when he/she is getting fee concession & Nature of fee concession granted in the last two Sessions
 :
12. Educational Qualification (including marks of semester examination, last appeared):

S.no	Class/Sec	Summative I	Summative II	Final Result	% age

*** Cumulative Performance Index**

13. Details of the family members: (No column is to be left blank)

(A) Father

Name	Age	If working, Name, Address & Phone nos. of employer/office/Business	If retired, Amount of last pension being drawn (also enclose the copy of bank passbook)	Annual Income (A)	Income from other sources

(B) Mother

Name	Age	If working, Name, Address & Phone nos. of employer/office/Business	If retired, Amount of last pension being drawn (also enclose the copy of bank passbook)	Annual Income (B)	Income from other sources

(C) Details of other dependents and Brothers and Sisters etc.

Name	Qualification	Age	Whether Married	If working, Name, Address & Phone nos. of employer/office	Annual Income (C)	If studying, Name & Address of School/ College	Annual Fees of School/ College

(D) Details of Family Properties:-

- i). Property in the name of:.....Relationship.....
- ii). Total Plot Area of House (Sq mtr./ Sq yards/ Sq. ft.) (A):.....
- iii). Total carpet area of Flat / Floor (Sq mtr./ Sq yards/ Sq. ft.) (B):.....
- iv). How many floors have been constructed on (i) above: Ground/First/Second/Third (C): ...
- v). If any floor given on rent? What is the monthly rent received (D) : Rs.....
- vi). Is there any shop in the house, if rented what is the monthly rent received (E): Rs....
- vii). Is there any shop in house, if yes, details of business running / monthly income (F) : Rs.....
- viii). If you have any ancestral agricultural land, if yes give the details:
- (E). If you are living in a Joint Family, give the details of family with their income:.....
- (F) If rented accommodation, address of rented accommodation and what amount of rent is being paid by you?.....

Total Income: (A)+(B)+(C)+(D)+(E)+(F) = Rs.....

14. Do you get any other Scholarship/ Financial Assistance, if yes, give details:

Name & Address of the Organisation	Amount of Monthly/ Annually assistance received	From how many days/months/year, the assistance received	Type of Assistance received

15. Reasons in brief for the requirement of Fee Concession.....
.....
Any other source of Scholarship/ Financial Assistance:.....

Note:

- The scholarship will be granted to students who continue to secure more than weighed average of 60% marks in School.
- The students who get ‘compartment’ in any subjects in the academic year will be deemed as ineligible for fee concession under Fee Concession Scheme
- The students belonging to SC/ST/OBC/PH/EWS/Sports/Minority have to submit an undertaking on Stamp Paper of Rs. 10/-, duly attested by Public Notary that “**he/she has not obtained or applied for grants financial**

help for the same purpose from any other Ministry or Department of the Govt. of India or State Govt.” The applications of the candidates concealing the facts will stand automatically cancelled.

- The students who have been granted fee concession in previous year(s) shall be required to submit fresh application alongwith fresh income certificate from the parent’s employer / Affidavit attested by First Class Magistrate/ SDM, in case there is no employer, for continuation of their fee concession.
- **The completed applications with requisite documents for fee concession will be accepted upto 27 March 2018.** The committee will meet every year in the month of April to recommend these cases unless the Principal desires to call an urgent meeting to deal with some emergent case(s).
- The application formats should be properly tagged to avoid loss of any documents. The School shall not be responsible for loss of any documents.

Incomplete applications or applications not in prescribed format shall be rejected.

UNDERTAKING

I hereby declare that the above mentioned information furnished by me is true and correct to the best of my knowledge and belief. If any information is found incorrect, at any stage, my application may be rejected and any free ship received from the School will be returned with penalty as decided by the School.

(Signature of Father/Mother/Guardian) (Signature of the candidate)

Date:

Permanent address:

.....
.....

Address for correspondence:.....

.....
.....

Contact No. : (Mobile)

..... (Residence)

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- The above said information furnished by the candidate has been verified to the best of my knowledge and the application has been Forwarded /Rejected for grant of fee concession.

Place:

Date: