



SCHOOL ROUTINE (MIDDLE & SENIOR SCHOOL)

School Timings : 07.50 a.m. to 02.20 p.m. – Summer Months (April to March)

08.20 a.m. to 02.50 p.m. – Winter Month (January only)

PERIODS	TIMINGS	DAY	DURTION	ACTIVITIES
ZERO	07.50–09.00 a.m.	Mondays	1 Hr 10 Min	<ul style="list-style-type: none">LIFE SKILLS (SAFETY WORK BOOK) FOR CLS VI–XCOORDINATORS: RESPECTIVE CLASS TEACHERS & MS SABA NPERIODIC TEST FOR CLS VI – X (01 July 2018 onwards)COORDINATOR: MS. ASHA M
ZERO	07.50–08.20 a.m.	Tuesdays	30 Min	<ul style="list-style-type: none">STRETCH TIME: FOR CLS VI – XIICOORDINATORS: MR. D BIST & MR VARDHAN SUPERVISION: MS RUBY S
ZERO	07.50–08.20 a.m.	Wednesdays	30 Min	<ul style="list-style-type: none">MORNING ASSEMBLYCOORDINATOR: MS RUMPA BI/C MORNING PRAYER: MR P PALLAVI, MR TULSI COMMAND:MR D BISTLOGISTICS: KANWARPAL, YOGENDER & SCHOOL ELECTRICIAN
ZERO	07.50–08.20 a.m.	Thursdays	30 Min	<ul style="list-style-type: none">ADDRESS/ TALK BY VPL/ HM (SR)/ COUNSELOR/ RESOURCE FACULTYVENUE: AUDITORIUMCOORDINATOR: SCHOOL COUNSELOR(DURING ZERO PERIOD, ALL SPORTS ACTIVITIES WILL REMAIN SUSPENDED)
ZERO	07.50–08.20 a.m.	Fridays	30 Min	<ul style="list-style-type: none">MASS P.T.: FOR CLS IV – XIICOORDINATORS:MR D BIST/ MS R NEGICOMMAND: SPORTS CAPTAIN/ VICE CAPTAINON DRUM: MR D BIST/MR VARDHANOVERALL SUPERVISION: VPL/MS RUBY SINGH / MS D KHANNA(MORNING PRAYER UNDER THE SUPERVISION OF P PALLAVI/ MS SUMANA)
8 TH & 9 TH PERIOD	01:10-02:25 (Sr School)		1 Hr 10 Min	<ul style="list-style-type: none">INTER HOUSE ACTIVITIESCOORDINATOR: MRS RUBY SINGHCOACHING OF SCHOOL TEAMS FOR ALL INDIA BAL BHARATI MEETCOORDINATOR: MR D BIST
ZERO	07:50-9:00 am	Saturday (1 st & 3 rd of each month)	1 Hr 10 Min	<ul style="list-style-type: none">LIFE SKILLS : AWAKENED CITIZEN PROGRAMME FOR CLS VI-VIII /CLASS TEACHER PERIOD FOR IX-XCOORDINATORS: RESPECTIVE CLASS TEACHERSPERIODIC TEST FOR CLS VI – XCOORDINATOR: MS. ASHA M

TEST DAY [MONDAYS]			TUESDAYS TO FRIDAYS			SATURDAYS		
PD	TIMING	DURATION	PD	TIMINGS	DURATION	PD	TIMINGS	DURATION
Test Period/ Life Skills	07.50 – 09.00	1 Hr 10 Min	ZERO	07.50 – 08.20	30 Min (As per schedule promulgated)	Test Period /Life Skills I & 2	7.50-09.00	1 Hr 10 Min (5 Min for distribution & 5 Min for collection)
1	09.00 – 09.40	40 Min	1	08.20 – 09.00	40 Min	3	09.00-09.35	35 Min
2	09.40 – 10.20	40 Min	2	09.00 – 09.40	40 Min	4	09.35 – 10.10	35 Min
3	10.20 – 10.50	30 Min	3	09.40 – 10.20	40 Min	5	10.10 – 10.45	35 Min
4	10.50 – 11.20	30 Min	4	10.20 – 11.00	40 Min	LUNCH BREAK	10.45-11.00	15 Min
LUNCH BREAK	11.20 – 11.40	20 Min	LUNCH BREAK	11.00 – 11.20	20 Min	6	11.00-11.30	30 Min
5	11.40 – 12.20	40 Min	5	11.20 – 11.55	35 Min	7	11.30-12.00	30 Min
6	12.20 – 12.50	30 Min	6	11.55 – 12.30	35 Min	8	12.00-12.30	30 Min
7	12.50 – 01.20	30 Min	7	12.30 – 01.10	40 Min	9	12.30- 01.00	30 Min
8	01.20 – 01.50	30 Min	8	01.10 – 01.45	35 Min			
9	01.50 - 02.25	35 Min	9	01.45 – 02.25	40 Min			
--	02.20 - 02.25	DISPERSAL OF BUS USERS					01.00 - 01.10	Dispersal of students will be under the supervision of Class Teachers only.
--	02.25 - 02.30	DISPERSAL OF OWN ARRANGEMENT / ESCORTED STUDENTS						
		THE ABOVE DISPERSAL WILL BE UNDER THE SUPERVISION OF CLASS TEACHERS ONLY.						

- Departure Time for School Buses: **02.35 p.m.**
- Dispersal of Teaching Staff : **03.00 p.m.**
- 2nd and 4th Saturdays will be observed as Holidays.
- 1st and 3rd Saturdays of each academic month will be working for Staff & Students. Dispersal of Teaching Staff : **01.15 p.m.**
- Dispersal Time for the teaching Staff on the last day of the working month is **02.30 p.m**

Class Teachers are to invite parents between **02.30 & 03.00 p.m** for brief discussion, if any, on any working day between **02.30 p.m. to 03.00 p.m.** All Departmental, House Meetings, Class Rep Meetings and any other desired meeting will be held on week days.

Dated : 06 Apr, 2018

Distribution:

VPL, HMs,
Transport I/C, Substitution I/C
A Razdan (File), School Website

Asha Prabhakar
(Principal)

स्वच्छ भारत
एक कदम स्वच्छता की ओर